

CORNERSTONE



PARENT / STUDENT HANBOOK

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Welcome to Cornerstone Christian School

What a privilege to have your child (ren) in our school. We are excited about the opportunity to share with you the responsibility of guiding them to become all God intends them to be. Thank you for the trust you have placed in us.

*Every decision has consequences. The decision as to **where** you will educate your child and **who** will educate your child is one of the most important you will make. Keep in mind that; a teacher sets out a direction and thus influences the lives of children; a teacher affects what the students will consider important; a teacher helps to forge their personalities; a teacher sets the stage for the human relationships at school and a teacher decides (to some extent) what and (certainly) how content will be taught. A teacher does all this on the basis of their own beliefs about what they value in life. **Do you know what your child's teacher values?***

I can assure you that Abbotsford Christian Assembly and the Board of Cornerstone Christian School have established this school for the glory of God and the advancement of the Christian faith.

*We at Cornerstone Christian School realize that educating means leading forth, shaping attitudes and dispositions, and giving form to ideas. **The most successful education takes place when the home, the church and the school form an educational tripod standing firm on the base of the Word of God.** All three must work together to prepare children for the Christian life. If one "leg" of the tripod rests on a different philosophical base than the other two, children will have difficulty staying in balance and leading a successful Christian life.*

We at Cornerstone Christian School are committed to teaching your child spiritually and academically, preparing them for work in the church and the world.

As we partner with families to integrate the essentials of the Christian faith into a provincially accredited curriculum, we encourage you to contact us with any questions, concerns or suggestions you may have.

Sincerely,

Milanie Pacleb, Principal

HISTORY

Thirty two years ago Cornerstone Christian School began in the basement of Glad Tidings Tabernacle Church near the corner of Dahlstrom and Gladwin. The school was then called Glad Tidings Christian Academy.

It was started as an alternative to members of the congregation desiring a type of Christian education elsewhere not available in Abbotsford. After a few years of offering this service to its congregation members, the school decided to open its doors to members of other churches and the public as per their requests.

Having moved to its current location in the early 1980s, the school continued using Accelerated Christian Education curriculum until 1986 when it became obvious that our students would not fare well on the newly re-instituted provincial examinations.

Knowing this, the school applied to the provincial Ministry of Education and shortly thereafter became Cornerstone Christian School, a government certified school, able to offer its students a BC Dogwood Diploma and a better chance to succeed on the provincial exams.

Today Cornerstone Christian School maintains its government certification without wavering from its foundational vision to teach students spiritually and academically, preparing them for work in the church and the world.

Our Future (and goal): To be the premier Junior Kindergarten – Grade 8 independent school in Abbotsford catering to the academic and spiritual needs of students.

STATEMENT OF SCHOOL PHILOSOPHY

Philosophy is the primary distinctive which marks the difference between public schools and Christian Schools. All education is by nature religious, being guided by the philosophical point of view of those who develop the curriculum and those who impart its contents. The Word of God, however, commands that our philosophy be strictly biblical:

“See to it that no one carries you off as spoil or makes you yourselves captive by his so-called philosophy and intellectualism, and vain deceit (idle fancies and plain nonsense), following human tradition -- men's ideas of the material (rather than the spiritual) world -- just crude notions following the rudimentary and elemental teachings of the universe and disregarding [the teachings of] Christ, the Messiah.” (Colossians 2:8, Amplified Bible)

The following points outline the basic philosophical beliefs which under gird our educational philosophy:

1. The Bible is God's infallible Word (II Timothy 3:16) and is the final test of all truth claims. We affirm that the Bible speaks not only to matters pertaining to religion, salvation and eternity, but that it is the final test for all truth claims in every sphere of life and human endeavor, from family management to nuclear physics.
2. The earth is God's creation and it belongs to Him (Genesis 1:1, Psalms 24:1)
3. Man is responsible to manage and care for the Lord's created order (Genesis 1:28-30). Thus, Christian education must teach the importance of God's creational revelation and how we, as servants of the Lord, may subdue and take dominion over God's creation in a way that glorifies Him.

4. The nature of man:

a. Man is a tripartite being: body, soul and spirit. Therefore, man must learn to serve the Lord with our whole being, loving the Lord with "all your heart, soul, mind and strength."

b. Man by nature is a sinful, fallen being separated from communion and personal relationship with God (Romans 3:23.) Therefore the Christian school must recognize this and provide an environment which allows for sin to be dealt with in a way consistent with God and His Word.

c. Man can be redeemed. Although the primary purpose of Christian education is not evangelism, Colossians 1:16-20 states that our Creator Lord desires to reconcile to Himself all things, whether things on earth or things in heaven. Thus, Christian education must first redeem all knowledge in every sphere of existence in a way that points to God and reflects His glory and purpose. Secondly, Christian education must seek to "redeem" or reconcile "all things" to our Lord and Savior by training obedient servants of Christ who will fulfill God's creational purposes in every area of life.

d. Man has an eternal purpose. God Who made and created each person in His own likeness and image also has a unique and special calling in life and eternity for everyone. Therefore, Christian education should be a journey where students discover God's specific plan and purpose for their lives.

Education includes the impartation of godly wisdom, training in life's situations, character building, vocational training, information, knowledge, experience, the acquisition of skills to bring about change, expansion of vocabulary and the development of intelligence. Education is LIFE. It is the communication of life to the living, from one generation to the next. Education builds a culture which affects and reflects all aspects of life, and it perpetuates and sustains the quality and character of life

within a culture.

An educator, according to biblical definition, is a co-worker with the Holy Spirit, bringing created beings to fulfillment (Ephesians 4:11-12).

The first educator is naturally the parent. Formal education consists of a teacher or a parent working with the Holy Spirit to focus on God's eternal plan for the child's life, both temporal and eternal.

An educator must teach life from the viewpoint of the "Author of Life" from the Book of Life.

Teaching is a gift of the Holy Spirit (Ephesians 4:12). Although it is imperative that academic understanding and subject competency be held by the teacher, more importantly, it must be evidenced that the gift and calling of teaching by God's Holy Spirit is in the teacher's life.

"We teach a little by what we say, more by what we do, but most by what we are." -Dr. Every

INGREDIENTS FOR EDUCATION

There are three dimensions of understanding:

1. **Knowledge** (the intellectual acquisition of information which reflects God's purposes, shows forth His marvelous deeds and points to His majesty).
2. **Understanding** (the ability to relate aspects of God's created reality in an orderly arrangement to other information and understand their given significance).
3. **Wisdom** (Biblical application of knowledge and understanding in real-life situations).

The Word of God is not thought of as a topic separate from the basic core curriculum (Math, Language Arts, Socials, Science) but rather it is the philosophical basis and the focal point from which all subjects are developed. To the Bible-believing Christian, "Life, family,

society, law, government and all other spheres of human activity have no independent existence from God and cannot exist long without collapse into death apart from Him.” Education must extend itself beyond the mere acquisition of skills and information which facilitate the earning of a living. It must prepare students to live both in the present world and in eternity to come.

The home, church and school are the three greatest factors influencing child development. Each of these institutions, ordained of the Lord, have a specific function unique to the plan and counsel of God; all three should harmonize in their objectives and philosophies.

1. THE HOME

The Bible places the responsibility of raising and training children primarily with parents. Deuteronomy 6:5-7
“And thou shalt love the Lord thy God with all thine heart, and with all thy soul and with all thy might. And these words, which I command thee this day, shall be in thine heart. And thou shalt teach them diligently unto thy children.”

Proverbs 22:6

“Train up a child in the way he should go; and when he is old, he will not depart from it.”

Ephesians 6:4

“And, ye fathers, provoke not your children to wrath: but bring them up in the nurture and admonition of the Lord.”

“Parents have been commanded by the Lord to ensure that their children have a Biblical view of all aspects of reality and of God's creation, whether it pertains to Biology, Chemistry, Language Arts or any other subject.”

2. THE CHURCH

The Lord has commanded the church to provide Biblical instruction relative to matters of life and living.

I Timothy 3:1-3:

“Here is a trustworthy saying: If anyone sets his heart on being a bishop, he desires a noble task. Now a bishop must be above reproach, the husband of one wife, temperate, self-controlled, respectable, hospitable, able to teach.”

Church ministry, ordained of the Lord, is to provide guidance, instruction, counsel, correction and admonishment to the members of the congregation.

II Timothy 3:16-17:

“All scripture is God-breathed and is useful for teaching, rebuking, correcting and training in righteousness, so that the man of God may be complete and proficient, well-fitted and thoroughly equipped for every good work.” (Cross Reference: Titus 2:1-15)

The school should provide the facilities, staff and curriculum necessary to permit parents to fulfill the Biblical mandate to raise and train their children in the nurture and admonition of the Lord. All subjects relative to a child's education must be taught from a Biblical perspective. The school is an extension and an integral part of the church and its ministry. The school and the church extends itself toward the community of believers in Jesus Christ, not restricting enrollment by denomination or ethnic background.

3. THE SCHOOL

The school's approach to education is guided by three basic but inseparably integrated priorities:

a) **Spiritual Development**

We believe that the most important thing a person can learn to do is to serve the Lord with all of his heart. The Scriptures teach that the wisdom of this world will come to nothing.

I Corinthians 1:19 in the Amplified Bible states:

“For it is written, I will baffle and render useless and destroy the learning of the learned and the philosophy of the philosopher and the cleverness of the clever and the discernment of the discerning, I will frustrate and nullify (them) and bring (them) to nothing.” (See also verses 20-25).

Spiritual commitment to Christ and His spoken Word is a prerequisite to TRUE understanding and insight into life. Proverbs 9:10 states:

“The fear of the Lord is the beginning of wisdom: and knowledge of the Holy is understanding.”

Christian education doesn't simply teach us how to make a living, but how to live.

b) **Moral Excellence**

The development and nurture of Christian character is foundational to all life's activities -- family, education, career, marriage, etc. Success or failure in life is directly attributed to our ability to respond biblically to the problems, challenges and temptations that face us every day. This is why Proverbs 3:13-19 states:

“Blessed is the man who finds wisdom, the man who gains understanding, for she is more profitable than silver and yields better returns than gold. She is more precious than rubies; nothing you desire can compare with her. Long life is in her right hand; in her left hand are riches and honor. Her ways are pleasant ways, and all her paths are peace. She is a tree of life to those who embrace her; those who lay hold of her will be blessed.”

C) **Academic Excellence**

Academics is important for it is the mastery of the fundamentals of the Lord's creational revelation, as understood from a Biblical philosophy, that prepares our young people for work in this world. As young people prepare for the future, they must achieve an academic competence which will meet the realities and challenges of higher education and the job market. This they must do while maintaining Christian convictions and standards. In Daniel 1:3-5 and 17:20 we read of four young Hebrew men selected for service for the Babylonian king. These young men applied themselves to learning and maintained an uncompromising standard of faith toward God. Later, when examined by the King, he found them ten times better than all others examined. Thus, it is our desire to provide a proper academic foundation to prepare young people for the specific purpose, field and vocation the Lord intends for each student.

Christian education is an opportunity for all parents, teachers and students to grow in their love, relationship and service to God and others as they learn of Him and work together as His covenant community (Ephesians 4:11-16).

Staff Directory

ADMIN STAFF	Phone Ext.	Email Address
Andruff, Lee, Librarian	206	library@cornerstoneschool.ca
Andruff, Dan, Administrator	106	dan@acachruch.com
Barker, Doris, Homeschool	201	admin@cornerstoneschool.ca
Oevering, Amber, Secretary	201	admin@cornerstoneschool.ca
Pacleb, Milanie, Principal	202	principal @cornerstoneschool.ca
Hansen, Debbie Accountant	105	debbie@acachurch.com

TEACHING STAFF	Phone Ext.	Email Address
Alcock, Karen, Gr. 2/3	250	kalcock@cornerstoneschool.ca
Dueck, Graeme, Gr. 6/7, PE	257	gdueck@cornerstoneschool.ca
Guse, Sheri, Gr. 8, Socials	251	sguse@cornerstoneschool.ca
Hildrum, Patricia, Gr. 1	258	phildrum@cornerstoneschool.ca
Lazarus, Shelley, L.A.	201	slazarus@cornerstoneschool.ca
Maki, Lana, ESL, Gr. 4/5	252	lmaki@cornerstoneschool.ca
Mazzei, Mary Margaret, Kind.	258	mmmazzei@cornerstoneschool.ca
Richard, Cori, Gr. 2/3	253	crichard@cornerstoneschool.ca

SUPPORT STAFF	Phone Ext.	Email Address
Buyse, Debbie, SEA	201	admin@cornerstoneschool.ca
Duffin, Teresa, Daycare	259	admin@cornerstoneschool.ca
Hsu, Ann, Daycare	201	admin@cornerstoneschool.ca
Quinlan, Sandy, SEA	201	admin@cornerstoneschool.ca
Raymond, Amy, SEA	201	admin@cornerstoneschool.ca
Timmer, Gertie, Jr. Kind.	201	admin@cornerstoneschool.ca
Wall, Nancy, SEA	201	admin@cornerstoneschool.ca
Warne-Lang, Sheila, SEA	201	swarne-lang@connerstoneschool.ca

Meet the Staff

The staff of Cornerstone is committed to giving your children the best Christian background. We are entrusted with the instruction and care of your children.



Mrs. Alcock -
Grade 2/3



Mrs. Andruff -
Head Librarian



Mr. Andruff -
Administrator



Mrs. Buysse—
SEA



Ms. Hansen—
Accountant



Mrs. Hildrum-
Kind./Grade 1



Mrs. Hsu—
Daycare



Mrs. Lazarus—
LA, Music



Mrs. Quinlan—
SEA



Mrs. Raymond—
SEA



Mrs. Richard -
Grade 2/3



Mrs. Timmer -
Jr. Kindergarten

sed education available. We are honored to be



Mr. Dueck -
Grade 6/7



Miss. Duffin -
Early Learning Ctr.



Mr. Galdamez -
Custodian



Mrs. Guse -
Grade 8



Miss. Maki - ESL,
Gr. 4/5



Mrs. Mazzei—
Kind./Grade 1



Mrs. Oeving -
Secretary



Miss Pacleb -
Principal



Mrs. Wall -
SEA



Mrs. Warne-Lang -
SEA

IMPORTANT DATES 2011-2012

School opening	September 6	
Open House	September 16	
Photo Day	September 14	
See You at the Pole	September 21	
Gr. 6-8 Camping Trip	September 22-23	
Jean Day	September 30	
Terry Fox Run	September 30	
Early dismissal	October 3	½ day
Harvest Dress Up Day	October 7	
Thanksgiving	October 10	no school
Photo Re-Takes	October 13	
Talent Show	October 20	
ProD Day	October 21	no school
Interims go home	October 27	
Jean Day	October 28	
Service Day	October 28	
Early Dismissal	November 7	½ day
Remembrance Day Assembly	November 10	
Remembrance Day	November 11	no school
Girls Volleyball Tournament	November 15	
Boys Volleyball Tournament	November 16	
Term 1 ends	November 18	
Early Dismissal	November 25	½ day
Jean Day	November 25	
Report Cards home	November 24	
Parent Teacher Conf. (1-6:00pm)	November 25	
Early Dismissal	December 5	½ day
Christmas Concert (Matinee)	December 8	
Christmas Concert	December 9	
Last Day /Carol Sing	December 16	½ day
Christmas Break	December 19 – January 2	
School reopens	January 3	
Skating	January 12	
Pro D Day	January 13	no school
WOW Week	January 23-26	
History Fair	January 27	

Early Dismissal	February 6	½ day
Red, White, Pink Day	February 14	
Jump Rope for Heart	February 14	
Skating	February 16	
Pro-D Day	February 17	no school
Lock In	February 24	
Spring photos	February 27	
Term 2 ends	March 2	
Early Dismissal	March 5	½ day
Report Cards go home	March 8	
Student Led Conferences (evening)	March 8	
Student Led Conferences (9-noon)	March 9	no school
Spring Break	March 12 – March 23	
School Re-Opens	March 26	
CCS Speech Meet	March 30	
Early Dismissal	April 2	½ day
Easter Assembly	April 5	
Good Friday	April 6	no school
Easter Monday	April 9	no school
ACSI Speech Meet	April 13	no school
Badminton Tournament	April 18	
Spring Tea	April 27	
Jean Day	April 27	
Early Dismissal	May 7	½ day
CAT Testing	May 14—17	
Pancake Breakfast (Western Theme)	May 17	
Pro-D Day	May 18	No School
Victoria Day	May 21	No School
Sports Banquet	May 24	
Sports Day	May 25	
New Kindergarten Orientation	May 29	
Early Dismissal	June 4	½ day
Grade 8 Finals	June 4-8	
Term 3 Ends	June 15	
JK Graduation	June 19	
Grade 8 Grad	June 20	
Service Day	June 21	
Awards Night	June 21	
Mill Lake Picnic	June 22	
Last Day of School	June 22	



2011-2012 CLASS SCHEDULE

	Teachers	Deviotions					Friday
		Monday	Tuesday	Wednesday	Thursday	Friday	
Block 0		All Staff Meeting	L. Arts (Lazarus)	L. Arts (Lazarus)	Math (Dueck)	Math (Dueck)	
8:30-8:45							
8:45-9:25	Mazzei Hildrum/Pacleb Richard/Alcock Dueck Maki Guse Lazarus	L. Arts K L. Arts 1 L. Arts 2/3 L. Arts 4/5 L. Arts 4/5 L. Arts 6-8 L. Assist	L. Arts K L. Arts 1 Library 2/3 (PREP) L. Arts 4/5 L. Arts 4/5 L. Arts 6-8 L. Assist	L. Arts K L. Arts 1 L. Arts 2/3 L. Arts 4/5 L. Arts 4/5 L. Arts 6-8 L. Assist	L. Arts K L. Arts 1 L. Arts 2/3 L. Arts 4/5 L. Arts 4/5 L. Arts 6-8 L. Assist	L. Arts K L. Arts 1 L. Arts 2/3 L. Arts 4/5 L. Arts 4/5 L. Arts 6-8 L. Assist	L. Arts K L. Arts 1 L. Arts 2/3 L. Arts 4/5 L. Arts 4/5 L. Arts 6-8 L. Assist
9:25-10:05	Mazzei Hildrum/Pacleb Richard/Alcock Dueck Maki Guse Lazarus Pacleb	L. Arts K L. Arts 1 Math 2 Math 5/6 Math 5/6 Math 7/8 x Computer Math 3/4	L. Arts K L. Arts 1 Math 2 Math 5/6 Math 5/6 Math 7/8 Math 3 Math 4	L. Arts K Library 1 (PREP) Math 2 Math 5/6 Math 5/6 Math 7/8 Math 3 Math 4	L. Arts K Bible 1 Math 2 Math 5/6 Math 5/6 Math 7/8 Math 3/4	L. Arts K Bible 1 Math 2 Math 5/6 Math 5/6 Math 7/8 Math 3/4	L. Arts K Bible 1 Math 2 Math 5/6 Math 5/6 Math 7/8 Math 3/4
10:05-10:20			Computer Math 2	Computer Math 1	Computer Math 5	Computer Math 6	
10:20-10:40							
10:40-11:20	Mazzei Hildrum/Pacleb Richard/Alcock Dueck Maki Guse Lazarus	K 1 Socials 2/3 PE 4/5 Science 6/7 Socials 8 x	Library K (PREP) 1 Bible 2/3 PE 4/5 Science 6/7 Socials 8 L. Assist	K 1 Lib. 2/3 (PREP) PE 4/5 Science 8 Socials 6/7 L. Assist	K Socials 1 Socials 2/3 PE 4/5 Science 6/7 Socials 8 L. Assist	K Socials 1 French 2/3 PE 4/5 Science 8 Socials 6/7 L. Assist	

11:20-12:00	Mazzei Hildrum/Pacleb Richard/Alcock Dueck Maki Guse Lazarus Pacleb Alcock	K 1 PREP PE 2/3 Science 4/5 PREP x Bible 6-8	K 1 PREP PE 2/3 Science 8 Socials 6/7 L. Assist Library 4/5 (Andruff)	K 1 PREP PE 2/3 Science 4/5 PREP L. Assist Bible 6-8	K x PREP PE 2/3 PREP Socials 4/5 Math 1 Bible 6-8	K X Guitar 6-8 PE 2/3 Guitar 6-8 Socials 4/5 Math 1 X	
12:00-12:50	Office Outside 12:15-12:25	Richard Pacleb	Pacleb Richard	Maki Guse	Alcock Lazarus	Lazarus Alcock	
12:50-1:30	Mazzei Hildrum Richard/Alcock Dueck Maki Guse Lazarus Oevering	X PREP Bible 2/3 PE K/1 (1-1:30) Worship 4/5 French 8 X	X PREP Daycare Admin. PREP CHOIR 4-7 French 8 CHOIR K-3 (1-1:30)	X PREP Science 2/3 PE K/1 (1-1:30) Bible 4/5 French 6/7 Admin. Office Computers 8	X PREP Bible 2/3 PE K/1 (1-1:30) Bible 4/5 French 8 Admin. Office Computers 6/7	X PREP Science 2/3 PE K/1 (1-1:30) Bible 4/5 French 6/7 Admin. Office Library 8	
1:30-2:10	Mazzei Hildrum Richard/Alcock Dueck Maki Guse Lazarus Pacleb	X 1 2/3 Buddies K and 8 HCE 4/5 French 6/7 X	CHAPEL	X 1 French 2/3 PREP Writing 8 French 4/5 Comp 6/7 with K	K/1 x Fine Arts 2-4 Outdoor Ed. 5-8 PREP Home Ec. 5-8 L. Assist Art 5-8	SWR 2/3 x Computers 4/5 PREP ESL (Int'l Co) HCE 6-8 Music K/1	
2:10-2:50	Mazzei Hildrum Richard/Alcock Dueck Maki Guse Lazarus Pacleb	x K/1 (Borrowers) LA 2/3 PE 6-8 ESL (Int'l Co) French 4/5 X	x K/1 (Borrowers) LA 2/3 PE 6-8 Science 4/5 PREP L. Assist x	x K/1 (Borrowers) PREP PE 6-8 ESL (Int'l Co) Socials 4/5 Music 2/3 x	K/1 (Borrowers) x Fine Arts 2-4 Outdoor Ed. 5-8 ESL (Int'l Co) Home Ec. 5-8 L. Assist Art 5-8	K/1 (Borrowers) x Computers 2/3 PE 6-8 Skills 4/5 PREP L. Assist x	
2:50-3:00		Homeroom: K/1 Hildrum/Mazzei 2/3 Alcock/Richard 4/5 Maki 6/7 Dueck 8 Guse					

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ABSENTEE POLICY

For funding purposes, the Ministry does not accept any absences except for medical or emergency reasons, which must be confirmed by a letter that is kept on file.

Good attendance plays an important role in good achievement. Also, absences create extra inconveniences for students and teachers alike.

For absences due to medical reasons or emergencies, students will, at the discretion of the teacher, be given time to finish assignments or make up the test which was given, with no penalty.

If an unexcused absence should occur more than 3 times in a single term, a letter will be sent home to the parent reminding them of the need for consistent attendance. If a fourth unexcused absence occurs in one term, a letter will be sent home requesting a meeting with the principal to discuss the situation. Further incidences may result in an off campus suspension.

If you know ahead of time that your child will need to be absent, please phone the school secretary with the reason why, and she will inform all necessary teachers so that arrangements can be made ahead of time.

For an unexpected absence, **please phone the school secretary that morning between 8:00 and 9:00 confirming the reasons for your child's absence.**

Students must attend school for the entire day in order to participate in the extracurricular activities or practices of that day. An exception will be made when the absence is excused by a doctor.

LATENESS

Arriving on time for school is as important as attendance. It can be very disruptive to a class and teacher to have students arriving during class time. For this reason, our policy is the same as for unexcused absences. **If a unexcused late should occur more than 3 times in a**

single term, a letter will be sent home to the parent

reminding them of the need for punctuality. If a fourth late occurs in one term, a letter will be sent home requesting a meeting with the principal to discuss the situation. Further incidences may result in an off campus suspension. In addition, if a child has more than 3 lates in a school year, they will be ineligible for the Perfect Attendance award.

Please note: Students arriving later than 8:30 will be marked "late" and must check in at the office to obtain a "late slip". (Otherwise they will be marked "Absent" for the day.)

ACCIDENTS:

- In case of accidents, the "on-site" staff member will either phone the school office (each classroom has a phone connected directly to the office) or send a student to the office with a message concerning the problem.
- First aid will be administered and 911 will be called if appropriate.
- The parents will be phoned in any case.

AWARDS PROCEDURES

Awards assemblies will be held 7 times throughout the year. Students will receive awards in both academic and non-academic areas. Students will be recognized for positive character traits, success in reading, writing, math and scripture memory. Additional awards may be given when deemed appropriate.

BEHAVIOR POLICY

1. PRINCIPLES

Cornerstone Christian School is operated for the purpose of training young people for Christian service. Students and parents need to be aware that certain standards of behavior are expected of students at all times, on and off campus.

2. BEHAVIOR ON AND OFF CAMPUS

Principles

"I Corinthians 15:33 - "Do not be misled: 'bad company corrupts good character'."

"I Corinthians 10:31-33 - "So whether you eat or drink or whatever you do, do it all for the glory of God. Do not cause anyone to stumble, whether Jews, Greeks or the church of God- even as I try to please everybody in every way. For I am not seeking my own good but the good of many, so that they may be saved."

Specifics

- Dances
Because of the context, content and form of dances put on by non-Christian institutions or individuals, students are expected to refrain from attending.
- Alcohol
Students are expected to refrain from imbibing alcoholic beverages at all times, and they are expected to avoid frequenting places or parties at which these are served.
- Tobacco / Illicit Drugs
Students are expected to take care of their body temples by refraining from the use of tobacco / illicit drugs.
- Sexual Morality
Students are expected to cherish and guard in purity the gift of sex until its use is sanctified by God in marriage. Therefore students will refrain from pre-marital sex, and

they will avoid putting themselves in a compromising situation.

Any students found to violate the above-stated expectations will be subject to suspension or expulsion. However, students who have fallen into sin and voluntarily confess their sin to a staff member, showing evidence of repentance, will be given the opportunity of counseling and less severe consequences than those whose offense is discovered by some other means.

3. LANGUAGE

Principle

"Do not let any unwholesome talk come out of your mouths, but only what is helpful for building others up according to their needs." Ephesians 4:29

Specifics

- Students' language should be pure and respectful at all times, as befits a follower of Christ. Swearing or degrading language will subject students to disciplinary action.
- International students will be expected to speak English at all times when they are in the school building or at a school function. They will be allowed to speak in their native language when they are on the playground at break times.

4. RESPECT OF PERSONAL SPACE

Cornerstone Christian School encourages all students to respect other people's personal space. Students are expected to maintain distance of six inches from each other. The general rule is HANDS OFF. This includes hand holding, kissing, embracing, hitting, slapping, etc. After an initial reprimand and/or detention, the procedure generally followed will include parent notification and, if behavior continues,

suspension.

BULLYING/HARRASSMENT POLICY

Cornerstone Christian School is committed to providing an environment that is free from discrimination. With this in mind, Cornerstone Christian School will maintain a policy prohibiting harassment or abusive behavior.

- Harassment is the intentional, improper interference with a person's ability to perform, exist, believe and pursue goals within one's basic rights. Harassment can take the form of verbal, physical and/or visual harassment
- Bullying is usually defined as involving repeated acts of aggression that aim to dominate another person by causing pain, fear or embarrassment. Bullying may be perpetrated by an individual or a group. It may be direct or indirect, and may take the form of:
 - Physical bullying
 - Verbal Bullying
 - Relational bullying (isolation, exclusion, etc.)
- Abusive behavior is behavior that can harm another person and may take the form of verbal, physical or sexual abuse or assault.
- Sexual harassment is the unwelcome sexual advance through interference, intimidation or offensive behavior to another student.
- Unacceptable behavior includes:
 - teasing, remarks, innuendoes of a sexual or racial nature
 - unwelcome pressure to date or engage in a relationship
 - unwelcome notes, letters or phone calls
 - deliberate touching, cornering, pinching or fondling

- Any student who has witnessed or experienced harassment, bullying or abusive behavior should immediately report the situation to a teacher, administrator or counselor. Reports will be investigated by the administration. If allegations are found to be true, severe disciplinary action will follow including possible expulsion from school.
- An accusation of harassment that is determined to be false will also be handled as a form of harassment.

CHILD ABUSE REPORTING POLICY

STAFF RESPONSIBILITY:

Our staff is required by law to report, in writing, child abuse and neglect, or reasonable grounds to believe that abuse and neglect, to the Ministry for Children and Families.

“Everyone who has reason to believe that a child has been or is likely to be physically harmed, sexually abused or sexually exploited by a parent or other person, or needs protection in the circumstances described in section 13 (L to K) of the Child, Family and Community Service Act, is legally responsible under Section 14 of that Act, to report promptly to a child protection social worker.”

We are not permitted to contact the parent, unless specifically directed to do so by the Ministry or the police. Reporting procedures are designed to protect the child.

Our responsibility is to report suspicious or disclosures, NOT determine if the abuse has occurred. It is the responsibility of the Ministry to investigate and decide if the child is in need of protection.

Our concern is for the safety and well being of the child.

CLOSED CAMPUS POLICY

Principle

Hebrews 13:17 - "Obey your leaders and submit to their authority. They keep watch over you as men who must give an account."

Specifics

- The principal and teachers of the school must give an account to both God and parents for students' behavior and whereabouts. Therefore students need to give account for their behavior and whereabouts to teachers.
- This school has a "Closed Campus" policy. This means that students are expected to stay on the campus during the school day. Any student who needs to leave during school hours needs to sign out at the office, and must have written permission from parents/guardians **each** time.
- A "Closed Campus" also means that non-students are **not** allowed on the campus during school hours. Any visitors (including alumni) need to obtain a "Visitor's Pass" from the office and are required to have obtained permission from the administration **prior** to their visit.

COMPUTER USE POLICY

- Students must have teacher permission and computer use must be under a teacher's supervision.
- No non-school related e-mail or chat room activities without direct teacher supervision..
- Non-educational activities are forbidden (i.e. gaming, hate propaganda, porn, etc.)
- **Failure to Obey:**
 - 1st Offence: Removal of all computer privileges for the rest of the year.
 - 2nd Offence: Suspension

CONFLICT RESOLUTION

Matthew 18 Principle

We encourage use of the Matthew 18 Principle in handling disagreements. If a student, parent or teacher is offended by the words or actions of another, as a Christian brother, he/she must go first to him through whom the offence came and share this with him, as stated in Matthew 18:15. If, after consulting together and praying for mutual understanding, there is no reconciliation, then they should agree to go together to counsel with the principal.

- If consultation with the Principal is not successful in resolving the issue, involvement of successive levels of authority within the school is appropriate.

Board involvement

When the need arises for the principal or a board member to become involved in the resolution of a conflict additional actions must be taken. In most cases, the school, as represented by the principal or board, because of its general responsibilities for the actions of the people employed by the school or attending the school, must consider itself involved in the offense. The objective must be to take action to heal the relationship between the individual and the school.

- The school principal or board must humbly offer immediate apology for any way it may have contributed to the offense.
- The school should make every attempt to assist in restoring the relationship of the specific parties in conflict.
- The school should take any necessary action to assure that it has done everything possible to assure that by action or inaction it does not contribute to, cause, encourage or condone the offensive action.

Every effort should be made to assure that future recurrences of the offense are avoided.

DISCIPLINE PROCEDURES

All discipline shall be administered fairly and consistently. Whenever possible, punishment shall be a logical consequence of the misbehavior and shall be appropriate in severity. School personnel are responsible for determining whether a specific event constitutes a minor offence or a serious offence. They are expected to discuss it with the child and employ appropriate disciplinary measures based upon the following guidelines:

Minor Offences may include, but are not limited to the following: horse play, talking out of turn, disturbing others, uncompleted work, meddling with or accidentally damaging property. Minor offence penalties may include

- Verbal Reprimands
- Writing Assignments
- Isolation from Class
- Detention
- Physical Exercise
- Restitution
- Extra Clean Up Duties
- Note/phone call to parents
- Loss of Marbles

but are not limited to warrant one or more of the following penalties:

Serious offences will include but are not limited to the following: lying, cheating, stealing, profanity, willful defiance, disrespect to those in authority, possession and/or use of illegal drugs, tobacco, alcohol, firearms, or pornographic materials, false fire alarms, cutting classes, fighting, mistreatment of others, deliberate damage of

- All the penalties of a minor offense, but with greater severity
- A meeting with the principal
- Suspension
- A meeting with principal, parents and others, as appropriate.
- Expulsion

property, sexual immorality, repeated minor offences, etc. These offences will result in documentation on file **and** phone call to parents and any one or more of the following penalties:

This policy applies at school, at all official school functions and during transit to and from such functions and school. It further applies to any behavior outside of these settings, which is inconsistent with a genuine Christian commitment and/or detrimental to the reputation of the school. In such cases, appropriate action will be taken by the administration.

ELECTRONIC DEVICE POLICY

Principle

"Finally, brothers, whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable--- if anything is excellent or praiseworthy, think about such things."
Philippians 4:8

Specifics

- Because teachers cannot control the content of the type of music played, students are expected to leave their Ipods, CD's, MP3's, Hand-held game playing devices etc., at home. Any appearing on the campus or at school functions will be retained at the office for a period of **one week**. On a second offence, the confiscated item will be held **until the end of the school term**. On a third offence, the item will be held **until the end of the school year**.
- Cell phones, pagers, text sending devices, etc. are not to be used or visible at school, and will be retained at the office unless specifically approved by a staff member for a specific purpose.
- Laser pointers or any other light emitting devices etc., are not allowed on campus and are subject to confiscation.

EMERGENCY PREPAREDNESS PROCEDURES

ANAPHYLAXIS TRAINING

Staff members will be trained twice a year about the risks of anaphylaxis and the techniques involved in using an EpiPen. The Public Health Nurse will visit in the beginning of the school year and a follow up session will occur after spring break. This session will be run by the school's safety coordinator.

FIRE DRILL PROCEDURES

Procedures in the Case of a Fire

If you discover a fire or explosion in the building

1. Immediately sound the fire alarm. See the marked floor plans for the beak-glass station or extinguisher nearest to you.
2. IF YOU ARE QUALIFIED...attempt to control the fire with available fire equipment. Use an extinguisher or a hose from a hose cabinet. See the marked floor plan for equipment locations.
3. If you cannot control the fire, try to isolate it by closing the doors. Do not lock the doors.
4. Leave by the nearest exit.
5. Walk...DO NOT RUN! Shut doors behind you. Go along corridors and stairways in an orderly manner. On leaving the building, move well away from it immediately.
6. Do not go back into the building for ANY reason until the "all-clear" has been announced by the Fire Department.

EARTHQUAKE PREPAREDNESS

Procedures in the case of a earthquake

The following are recommended procedures for teachers and classes:

If indoors:

- i) Stay indoors.
- ii) Face away from window.
- iii) Assume “**CRASH**” position on knees. Crouch with knees close together, arms close to knees, back to windows preferably under a desk or table. Hold on tightly to the desk as it will travel in severe shaking. **MOVE** with the desk.
- iv) **COUNT ALOUD to 60**; earthquakes rarely last longer than 60 seconds and **COUNTING** is **CALMING**.
- v) Remain “quietly” in position until the earthquake is over and/or until further instructions are given.

In halls, stairways or places where no cover exists:

- i) Move to interior wall (avoid lockers if possible).
- ii) Kneel with back to wall, place head close to knees, clasp hands behind neck and cover side of head with arms.

In Libraries:

- i) Move away from where books and bookshelves may fall.
- ii) Assume the “**CRASH**” position under the nearest table or desk.

In Science Laboratories:

- i) Extinguish all burners if possible.
- ii) Stay away from hazardous chemicals that may spill.
- iii) Assume “**CRASH**” position under nearest desk.

If outdoors, move to an open space away from buildings, trees and overhead power lines. Crouch or

assume the crash position. Keep looking around to be aware of dangers that may demand movement. After an earthquake and counting to 60 with your class, building evacuation should occur as soon as possible, due to the possibility of aftershocks, building collapse, fires and explosions.

LOCK DOWN PROCEDURE

1. **PULL** all students in the vicinity of your classroom into your room.
2. **LOCK** your door.
3. **COVER** the window with a large sheet of paper.
4. **SIT** down on the floor, away from the direct view from your windows/ doors.
5. **BE QUIET!**
6. **DON'T** allow anyone to leave the room, for ANY reason (ie. fire alarm, bathroom, first aid, etc).
7. **DON'T** open the door for ANY reason (ie. knocking, etc).
8. Create a **CALM** environment within your room.
9. Wait for an "**ALL CLEAR**" announcement from Milanie/ Amber/ Lee, which will come over the loudspeaker, NOT a knock on your door . They will dismiss one class at a time (ie. "Mr. Turkin's class please proceed to the field.")
10. Take your class to the **FIELD**, as per fire drill procedure.
11. **CHECK** that all of your students are accounted for.

ENROLLMENT POLICY

All currently enrolled students that do not re-enroll on the scheduled re-enrollment days will be contacted by the school and their place in the school will be reserved for up to one week. After the one week time period has passed, the children's place in the school will be available to other interested parties.

FIELD TRIP/TRANSPORTATION PROCEDURES:

- All drivers must have a minimum of \$2 million liability coverage.
- All students under the age of 9 for height of 4'9" must have a booster seat.
- In case of an accident, 911 is phoned and the school contacted.
- In other situations, a call is made to the school for instructions and / or permission to proceed.

GRADING POLICY

<u>GRADE 4 - 8 GRADING SCALE</u>		
LETTER		RANGE
A	-	86- 100
B	-	73-85
C+	-	67-72
C	-	60-66
C-	-	50-59
F	-	0-49

GROOMING POLICY

Boys

Hair should be clean and well-groomed. **Color of hair should be within the range of natural colors, styles and patterns.** It should not touch the collar of the shirt. No shaved heads. Earrings are not to be worn at school.

Girls

Hair color should be within the range of natural colors, styles and patterns. Nose, eyebrow or tongue piercings are not to be worn in school.

HOMEWORK PROCEDURES

By working together, we can help your child succeed. Here are a few ideas of how to make homework a part of your family's routine:

1. Motivate your child about their homework
2. Set a regular time for homework
3. Pick a specific place to study
4. Remove any possible distractions
5. Provide any needed supplies or resources
6. Look over completed assignments.

Students in K-8 will regularly have scripture memory and spelling for homework. It would also be profitable for students to read at least 20 minutes daily.

HONOR ROLL POLICY

Honor Roll eligibility is calculated on our 6 Core subjects. (Language Arts, Math, Science, Socials, French, and Bible). Of these six courses, the best five will be used. This is to accommodate students who may have worked very hard all year long and earned A's in other subjects, but really struggled in one subject area. Of the best five marks, the percentage mark in each course must be at least 73% to earn B Honor Roll and at least 84% - 86% to earn A Honor Roll.

HOT LUNCH PROCEDURES

Hot Lunch is available every Wednesday. A variety of meals are rotated weekly. Each meal is \$4.50. The profits from hot lunch go towards student activities and/or items for the school. Previously, some of the money was used to purchase a new computer for the lab and for playground equipment.

LIBRARY PHILOSOPHY AND POLICIES

Cornerstone Christian School maintains a quality library of course-related information, Christian and secular literature and reference material. Literature is carefully selected to help students develop both uplifting reading preferences and sensitivity to our society without enticing them to experiment in evil. Procedures are in place to challenge literature should the situation arise.

Elementary classes have a designated weekly library period. The library is available to any student for research and study when full classes are not in attendance.

Books are lent for two weeks. A fine is charged for late or damaged materials. If the material checked out is lost, students are assigned a replacement fee.

Our School Library is open from 8:00 am to 12:00 p.m. Tuesday and Wednesday. All materials taken from the library must be checked out at the circulation desk. Materials must be returned to the circulation desk or in the drop-box located outside the library door.

LOST & FOUND PROCEDURES

Articles of clothing and lunch boxes lost at school are turned in to the lost and found located just outside the Regency Room or in the 4-plex. Books, backpacks and small items are turned in to the office. Unclaimed lost and found items are donated to charity on the last Friday of each month. In order to facilitate the return of lost and found items, please be sure to place your child's name on all clothing and personal items.

NEWSLETTERS

Our school newsletter, The Clarion, goes out bi-monthly. Please take time to read it to know what is going on in our school community. This newsletter is available on our website. In addition, you may have the newsletter emailed to you. If you wish to do so, please inform the school office of your email address.

NUT SAFE SCHOOL POLICY

Cornerstone Christian School is Nut-safe school. Due to serious allergies that some of our student population have towards nuts and nut products, please ensure that you provide snacks and lunches that are nut free.

PAC (Parent Assistant Committee)

We appreciate the assistance of our parents in helping activities and events in our school become a success. The commitment is not time consuming and the reward and the impact are great. Assistance is needed for hot lunch preparation, special events and fundraising. Please contact the office if you are interested in helping make a difference in our school.

PHYSICAL EDUCATION PROCEDURES

Children gr. K-5 receive 5 periods of physical education per week. Grade 6-8 students receive 4 periods of physical education per week. If a child is not able to participate in these classes

for an extended period of time, a doctor's written endorsement is required. Students in grades 4-8 must be in school PE strip. Also, students in grades 6-8 are expected to wear deodorant.

An organized extra-curricular sports program is offered to boys and girls grades four to eight. Participation is voluntary, but once signed up students must be faithful to their teams. Our focus in intramurals is on full participation by all involved.

Participants are expected to encourage teammates and members of the opposing team. The standard is, 'What would Jesus do and say in this situation?'

Sports Teams

Cross Country Running (Gr. 4-8) FALL

Badminton (Gr. 5-8) SPRING

Track & Field (Gr. 4-8) SPRING

Volleyball—mixed (Gr. 4/5) FALL

Volleyball—boys/girls (Gr. 6/7) FALL

Basketball—mixed (Gr. 4/5) WINTER

Basketball—boys/girls (Gr. 6/7) WINTER

Athletics play an important role in developing healthy bodies, growth in wholesome interpersonal relationships, maturity in handling pressures and management of success and failure.

PRIVACY POLICY

At Cornerstone, we are committed to respecting your right to privacy. Cornerstone complies with the Personal Information Protection Act (PIPA). (For information on the act, please go to website:

http://www.qp.gov.bc.ca/statreg/stat/P/03063_01.htm

Compliance with the act means (but is not limited to) the following:

Collection of Personal Information

- The office will not collect personal information that than for the purposes of delivering educational programs, student health and safety, fulfilling government regulations, and fundraising.
- Parents will be advised as to the purposes of the information being collected.

Distribution of Information

- The school office will not disclose any personal information without permission from the individual (or parent). Please note that this includes phone numbers or addresses of other families.

Access to Information

Students and parents/guardians are permitted to:

- examine all student records kept by the school pertaining to that student, while accompanied by the principal or a person designated by the principal to interpret the records.
- Receive a copy of any student record.

In addition to parents/guardians and students, access to student records will only be granted, upon assurance of confidentiality (with parental consent) to:

- Professionals who are planning for, or delivering education, health, social or other support services to that student.
- School authority's insurer to defend any claim/potential claim
- Court when ordered to do so.

SCHOOL CLOSURE/INCLEMENT WEATHER POLICY

Parents will be notified via radio (Praise 106.5, WX1130), Television (Global TV news), phone and/or email about any school delays or cancellations. Updates will also be posted on the school website at www.cornerstoneschool.ca.

SCHOOL HOURS POLICY

The warning bell rings at 8:25 am; school dismisses at 2:55 p.m. Lunch is supervised for all children. The school office door opens at 8:15 a.m., but students should not arrive before 8:15 as all teachers and staff spend a devotional time together from 7:45 to 8:10 a.m.

Students should plan to be ready for classes at 8:30 a.m., in full uniform. Coats should be hung in lockers or on coat hooks before this, and all bathroom needs should be taken care of before you come to class.

SKATEBOARDS AND SCOOTERS

Skateboards and scooters are not to be brought to school. If they are, they will be kept in the office till the end of the school day.

TELEPHONE POLICY

The office telephone may be **used for sickness or emergency situations only**. Students will not be allowed to make phone calls from the school office. The school secretary may phone home for the student occasionally in the case of a forgotten lunch or something similar. The secretary will not allow phone calls home for forgotten homework, PE strip or instruments, so please ensure that your child has all they need for the day in the morning. Other than emergencies, **students will not be allowed to request phone calls during class times.**

Cell Phones

If a student must have a cell phone at school, it should be kept turned off in the student's backpack. The teacher may hold the student's phone until the end of the day if it is used during the school day except in emergencies.

TEXTBOOKS AND PROPERTY POLICY

Principle

"Luke 16:10-12 - "Whoever can be trusted with very little can also be trusted with much, and whoever is dishonest with very little will also be dishonest with much. So if you have not been trustworthy in handling worldly wealth, who will trust you with true riches? And if you have not been trustworthy with someone else's property, who will give you property of your own?"

Specifics

- Students are expected to respect the property of the school and of other students.
- Textbooks are owned by the school. On the day of issuance, the name of the student should be written on the inside cover of the book and recorded by the teacher.
- Students are expected to refrain from making marks of any kind (even in pencil) in textbooks. Not meeting this expectation will incur fines or the price of the replacement cost of the textbook in question.
- Students are expected to refrain from making marks of any kind on desks, walls or lockers; failure to meet this expectation will generally incur custodial duties.

TOBACCO FREE SCHOOL POLICY

Cornerstone Christian School is a Tobacco-free school. The use of any tobacco products is prohibited at all times on the school property.

LETTER FROM THE PASTOR RE: UNIFORM POLICY

The reason for our concern about wearing a uniform is that the world's influence teaches that the body and the exposure of the body is the way to attract the opposite sex. Young people naturally desire to be attractive to the opposite sex and are tempted to dress and respond as the world does.

Cornerstone Christian School desires to help parents build into their children a clear understanding that attractions should be built upon a person's character and commitment to God and that to use sex appeal sends the wrong message and tempts others to be drawn by sensuality rather than personality.

As one of our parents put it, "I want my girls to be well-respected by well-mannered boys and not to attract ill-mannered looks."

It is agreed that what may be good for one person may not be the same for the others due to differing body types. What may be modest for one girl may not be for another. This is where you must not let styles dictate your tastes. The order of importance should be modesty first, then style second. We are not to follow the world, but to set an example for the world.

UNIFORM POLICY

Students in Kindergarten to Grade 8 should own the following uniform pieces:

- Boys:Navy pants
- Crested School Golf Shirt
- Crested School Dress Shirt
- Crested School Sweater or Vest
- Black or Navy Dress Socks
- Black Dress Shoes

Girls:

- Navy Pants or Tartan Skort
- Crested School Golf Shirt
- Crested School Dress Shirt
- Crested School Sweater or Vest
- Gray Knee Socks
- Black Dress Shoes

Navy walking shorts are optional. All uniform pieces, except the skort, should be purchased through NEAT UNIFORMS 604-205-7560. Skorts may be purchased at the school office. They are \$55.00 each.

- All polo shirts and boys dress shirts must be tucked in.

Students must be in complete, class-ready uniform from 8:15-3:15. Children must arrive on campus and leave campus in full uniform.

Students should be in full uniform daily. That simply means school golf/dress shirt, skort/pant, uniform socks and black dress shoes. On the first school day of the week (from October to March) students should also wear their vest or sweater.

PE Strip Gr.4-8

- Grey Wildcats t-shirt
- Blue Wildcats shorts
- Non-marking running shoes

The cost of the PE Uniform is \$33 and can be purchased in the school office. This does not include running shoes.

WEEKLY ACADEMICS

Every Monday, teachers publish a Weekly Academics specific to their class. On there you will find information on goals for the coming week in core subjects, the spelling list and scripture memory. Also included are upcoming events, quizzes and tests. This notice is available by email (please provide the office with your address), online via teacher's blogs, or a paper copy if you do not have access to a computer.

